

10 STEPS TO ENROLL

01 APPLY TO MTC

Submit an application online at MIDLANDSTECH.EDU/admissions, or you may request a paper one. [QUESTIONS](#) | [803.822.6714](tel:803.822.6714)

02 APPLY FOR FINANCIAL AID

Submit a FAFSA at fafsa.gov. The MTC school code is 003993. This is the first step to be considered for most types of financial aid. For help completing the FAFSA, contact the Educational Opportunity Center at [803.822.3749](tel:803.822.3749).

03 OPEN YOUR ONLINE MYMTC STUDENT ACCOUNTS

After applying to MTC, the Admissions Office will send you information to log in to two important student accounts: MyMTC (your student portal) and MyMTC Email (your college email). The college will communicate with you through MyMTC and MyMTC Email, so it is very important to access these accounts. [QUESTIONS](#) | [803.738.8324](tel:803.738.8324), [option 9](#)

04 COMPLETE THE ADMISSIONS PROCESS

Submit your official high school transcript (showing graduation and final GPA) or GED. Contact your high school for information on ordering a transcript. For current high school seniors, please also ask your school counselor to send a copy of your senior year transcript, showing completion of your fall semester coursework. Submit official transcripts from all colleges attended and any SAT® or ACT® scores less than three years old. Please allow two to three weeks for the admission process.

[QUESTIONS](#) | [803.822.6714](tel:803.822.6714)

05 COMPLETE PLACEMENT TEST PROCESS

Some students will need to take the college's placement test. Other students may qualify to exempt all or part of the test. Examples of exemption criteria include qualifying SAT®/ACT® scores or high school GPA (for recent high school graduates), qualifying previous college credit, and/or certain advanced standing exams. After you apply to MTC, the Admissions Office will let you know what, if any, placement tests you need to take.

[QUESTIONS](#) | [803.738.7839](tel:803.738.7839)

06 COMPLETE ORIENTATION

Orientation is required for all new, transfer, and readmit students and can be completed online through your MyMTC account. After completing Orientation, all new students will schedule their Academic and Career Advising appointment on campus. [QUESTIONS](#) | [803.822.6755](tel:803.822.6755)

07 COMPLETE ACADEMIC ADVISEMENT

Your advisor will help you understand and begin planning your degree, especially your first semester. Throughout your time at MTC, you will work with your assigned Academic and Career Advisor to achieve your goals and graduate.

[QUESTIONS](#) | [803.738.8324](tel:803.738.8324), [option 9](#)

08 REGISTER FOR CLASSES

After your advisement appointment, your advisor will assist you with the registration process.

[QUESTIONS](#) | [803.822.3656](tel:803.822.3656)

09 PAY TUITION AND FEES

After you register for classes, pay any balance due by the payment deadline. Your balance can be viewed on your MyMTC account. It will include any financial aid awards. Payment will be required for the course(s) if you do not attend class and do not officially withdraw. [QUESTIONS](#) | [803.732.5200](tel:803.732.5200)

10 READY TO ATTEND

BUY YOUR BOOKS: Textbooks and supplies are available through campus bookstores. Students with financial aid may have a bookstore allowance. Locations: Airport and Beltline Campus Student Centers. Airport, [803.822.3577](tel:803.822.3577); Beltline, [803.790.7566](tel:803.790.7566). **PICK UP YOUR PARKING PERMIT:** To park on campus, you will need to register your vehicle, then pick up a student parking permit to display on your vehicle. Look for the vehicle registration link on MyMTC. **GET YOUR STUDENT ID MADE:** Have your Student Photo ID made at the Office of Student Life after tuition and fees are paid. MIDLANDSTECH.EDU/studentlife or call [803.822.3650](tel:803.822.3650)/[803.738.7860](tel:803.738.7860)